

**Derwenthorpe Residents' Association  
Annual General Meeting  
Wednesday 23 May 2018**

*Core Team:* Chris Abberton (Treasurer), Sam Borman, Wendy Borman (Secretary), Ian Croston (Chairperson), Matt Gardner, Nicky Helliwell (Vice Chairperson), Ian Eiloart, Sheri Kinbrum, Gerry Mountfort (Treasurer designate), Dave Munley

*Residents:* 21

*Apologies:* Joanne Lofthouse (Derwenthorpe Manager); Pat Bulhosen, David and Geraldine Casswell (residents)

1. Ian Croston welcomed everyone, thanked everyone for attending, and confirmed that the meeting was quorate.
2. **Annual reports from core team.** Ian Croston and Nicky Helliwell presented the annual report as a PowerPoint presentation (attached). Further detail was presented by –
  - Chris Abberton – accounts, including community pot
  - Sheri Kinbrum – community activities
  - Wendy Borman – secretary and community pot administration
  - Sam Borman – parking and website
  - Gerry Mountfort – issues re Derwent Way being split between Stephenson and Seeborn
  - Ian Eiloart – Lotherington Lake
  - Matt Gardner – anti-social behaviour initiatives
  - Dave Munley – proposed memorial garden
3. **Statement of accounts.** These were presented by Chris Abberton the detail of which is attached. The accounts have been reviewed by Gill Northcott, a Derwenthorpe resident, who was thanked for her help. Acceptance of the accounts was proposed by Katrina Mountfort, seconded by Nicky Jenkins and carried unanimously.

#### **4. Any other business.**

4.1 There were a number of questions raised and comments made by residents regarding the annual report.

- Q. Will the community pot be topped up? A. No, it was a one-off grant from DPAC.
- Katrina Mountfort, who had been in receipt of a community pot subsidy for a quiz night, stated that she had found the process straightforward, and thanked Wendy Borman, Chris Abberton and the rest of the core team for their help in making it so. Julian Pattison also added his thanks regarding “Discovering Derwenthorpe” event.
- Q. When will the roads be adopted? A. This is unknown at the moment, and there are a number of issues that DWH have to resolve before this happens.
- There followed a discussion about parking issues. Sam Borman repeated that all that could be done has been done and there are no further meetings planned. Many of the problems relate to the inconsiderate parking habits of residents which the DRA and JRHT have no control over. One particular issue was raised by a resident, and the DRA offered to take this up as a separate issue, in view of the particular circumstances.
- Q. When is work due to commence on MVHRs on Stephenson? A. This has been held up by the late receipt of the report from ADM (the company tasked with surveying the MVHRs and completing remedial work).
- Julian Pattison proposed a vote of thanks to the core team for their work, which was seconded by John Reddick.
- Julian Pattison suggested that encouragement is required for improve interaction between residents and the DRA, to encourage a wider range of residents.
- Q. What is the nature of ASB? A. Intimidating behaviour and bad language from older children in the Kidzone, making is unpleasant for younger children and their families; graffiti on Kidzone equipment; incidents of “knock down ginger”, sometimes late at night; large groups of children gathering and presenting general bad behaviour; bags of dog faeces being thrown at windows; a hose attached to an outdoor tap being pushed through a letter box and the hose turned on.
- Q. Where does our biomass come from? A. It is all from the UK.
- Q. When will remedial work commence on the MEVs? A. Once this is complete on the MVHRs.

- Q. When will the sub-standard pedestrian garage doors be replaced? A. DWH are now aware of the full extent of the problem, and JRHT are committed to getting this resolved. The delay has been due to the fact that the Danish firm has stopped making these particular doors, and an alternative source is being sought.
- Q. Who is responsible with the garden maintenance on the curtilage of properties on Seebohm? A. DWH is responsible for this, along with Lotherington and Rowntree. Only landscaping on Stephenson has been accepted by JRHT. The DRA will take this up with JRHT at a liaison meeting.

4.2 Ian Croston thanked Chris Abberton, who had been a member of the core team since the foundation of the DRA, as he was standing down. He explained that in accordance with the constitution, the core team can be made up of a maximum of ten and a minimum of six members. The remaining nine members of the core team were willing to stand again. He therefore recommended that Sam Borman, Wendy Borman, Ian Croston, Ian Eiloart, Matt Gardener, Nicky Helliwell, Sheri Kinbrum, Gerry Mountfort and Dave Munley be elected to the core team en bloc. This was proposed by Kenneth MacDonald seconded by Phill Jenkins and carried unanimously. David Casswell had come forward as a late volunteer. In accordance with the constitution, he will be co-opted on to the core team (with full voting rights) at the next core team meeting, and he was welcomed in advance.

4.3. Approval of the minutes of the 2017 AGM was proposed by Jack Donovan, seconded by Judy Donovan and carried unanimously.

#### **Contact details**

DRA Website - [www.derwenthorpe.co.uk](http://www.derwenthorpe.co.uk), using the "contact us" form  
DRA Facebook - [www.facebook.com/DerwenthorpeResidentsAssociation](https://www.facebook.com/DerwenthorpeResidentsAssociation)  
Email - [secretary@derwenthorpe.co.uk](mailto:secretary@derwenthorpe.co.uk)  
Phone – 01904 500462



# Annual General Meeting

(AGM)

The Core Team Report

May 23, 2018

# The Core Team (2017/2018)

- Ian Croston (Chair)
- Nicky Helliwell (Vice Chair)
- Wendy Borman (Secretary)
- Chris Abberton (Treasurer)
- Dave Munley
- Matt Gardner
- Ian Eiloart
- Sheri Kinbrum
- Gerry Mountfort
- Sam Borman



# Our constitution

- 3. Objectives
  - 3.1 To represent, promote and safeguard the interests of residents in matters concerning the environment, and the social and community life of the area.
  - 3.2 To represent the views of the residents and to consider the views of children and young people who are not old enough to be voting members, through consultation.
  - 3.3 To work towards improving the quality of life for residents.
  - 3.4 To uphold equal opportunities and work towards good relations amongst all residents and members of the local community.
  - 3.5 To act in partnership with the community, business, relevant groups, and local authorities to achieve these objects.

# How does the DRA fit in?


Derwenthorpe Residents'  
Association  
DRA

- Community development
- Voice of residents
- Champion of resident issues

Joseph Rowntree  
Housing Trust  
JRHT

- Land owner
- Service provider
  - manager & caretaker
  - Estate management
  - Finance
- Day to day management
- Tenant liaison
- Prime interface to DWH
- Ethos & vision

# What areas do we get involved in ?

- Community development
  - SSC usage and policy
  - Estate financial management
  - Heating
- 
- Combatting anti social behavior
  - Lighting
  - Building quality
    - Estate improvements
  - Long term governance
  - Sustainability & eco issues
  - Parking
  - Landscaping



# Chair & Vice Chair Report

Ian Croston & Nicky Helliwell

- DRA management and primary liaison with DWH & JRHT
  - Quarterly Governance meeting with JRHT leaders
    - Annual finance review
  - Bi-monthly liaison meeting with JRHT □ Bi-monthly meeting with DWH & JRHT □ MVHR/MEV and other building issues.



# Chair & Vice Chair Report

Ian Croston & Nicky Helliwell

## □ Bi-monthly liaison meeting with JRHT □

Topics covered:

- SSC charging policy, ASB, signage, road adoption, lighting, Crescent Park lighting & drainage, bus stops, lighting, garage doors

## □ Achievements

- SSC charging policy agreed - new charging structure – reduction of 20% from Sep 1.

- Estate management charge – no increase for 2018/2019

- Introduction of Community Pot funding provision □ >200%

increase in internet speed and cost held at 2017 rate □ Opportunity for improvement:

- Heating charging mechanism and system efficiency improvements

# Derwenthorpe Residents Association

## □ Overview of Accounts to 25<sup>th</sup> April 2018

Opening Balance (at April 2017)	£1,211.50	Brought forward from prior year
Annual JRHT Stipend	£822.00	411 properties @ £2 per property
DRA Public Liability Insurance (Access Insurance)	£164.40	12 months (Dec-17 to Dec-18)
Web and E-mail Hosting (DN Simple and Fastmail)	£83.53	Monthly payments
Parking Survey Printing	£92.00	Survey from June 2017
Newsletter & Flyer Printing	£528.48	3 x Newsletters / 7 x Flyers
Miscellaneous	£4.99	Stationery
Closing Balance (at April 2018)	£1,160.10	Carried forward into this year

# DRA Community Pot

## □ Overview of Accounts to 25<sup>th</sup> April 2018

Opening Balance (at April 2017)	£4,800.00	Brought forward from prior year
Funding for two quiz events	£145.00	January and March 2018
Proceeds from quiz events	£154.00	Inc £9 profit from Jan event
Funding for “Easter Fun” event	£76.00	March 2018
Repayment of funding from “Easter Fun” event	£76.00	
Stationery for community talks event	£30.21	Nov 2017
Children’s Christmas Party Funding	£200.00	Dec 2017
Closing Balance (at April 2018)	£4,578.79	Carried forward into this year

# The Community Pot

- The purpose: To support community activities across Derwenthorpe

- Administered by the DRA on behalf of DPAC

- Original sum of £5K to be used over the next >5 years
  - Important that this sum is 'invested' wisely and replenished.

- It provides 'financial support' by 'under-writing' the event.

- It is neither a grant (gift) nor a loan

- If profit is made then the capital sum is repaid + 5% of profit

- If no profit then that is fine so long as we get other community benefit

Completion of 2 page application with four (4) simple questions

- We have a fiduciary responsibility

- Applications processed between 72hrs to a month if application requires clarification

- Organiser should acknowledge support from the 'Derwenthorpe Residents' Association Community Pot' in all publicity



# Building a Community

- Essential elements of building a cohesive mixed community
- Community Activity Group (CAG) – residents who meet together regularly to support a range of activities
- Supported by DRA through use of ‘Community Pot’ funding, insurance for events, advertising via website and Facebook
- Challenges:
  - Making events inclusive
  - Meeting the needs of the whole community
    - Children & families, people with disabilities
  - The SSC (communal space) not fit for purpose



# Report – Wendy Borman (Secretary)

- Administration of the DRA
  - Planning and organising CTMs, ARMs and AGMs
- Dropbox administrator
- Managing Fastmail account, including answering all emails and queries sent to [secretaryt@derwenthorpe.co.uk](mailto:secretaryt@derwenthorpe.co.uk) eg from residents, non-residents, other local organisations, City of York Council
- Mail drops of agenda and newsletters to residents
- Newsletter editor, three per year in July 2017, November 2017 and March 2018
- Community pot administrator (liaising with applicants, checking applications for funding and risk assessment forms for qualification for PLI)

## Achievements

- Installation of defibrillator in September 2017
- Public liability insurance support
  - Gardening Group, Big Lunch
- Security of Kidzone over bank holidays

# Report - Sam Borman

## □ Webmaster

- Maintaining the website
- Advertising upcoming events
- Ensuring all data is up to date

## □ Parking

- Meeting with JRHT to discuss what changes can be made following the survey.

## □ Achievements

- Visitor parking (VP) bays to remain under JRHT ownership.
- VPs to be clearly marked (not sticky labels that come off)
- Signage at the entrance to all quarters to direct visitors to VP bays.
- No more regular meetings but meet if required

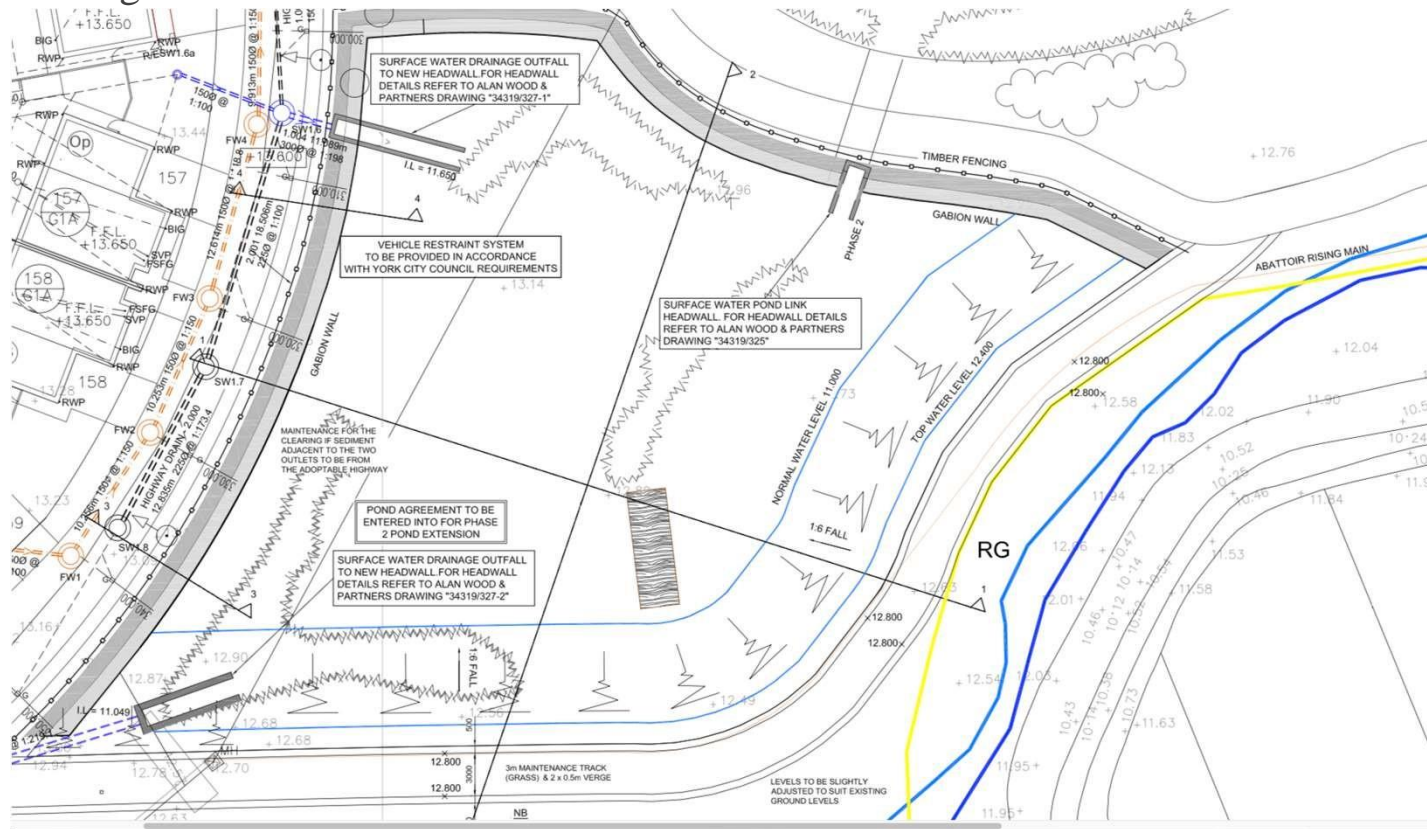




# Report – Gerry Mountfort

- Treasurer designate – full responsibility from AGM
- Derwent Way naming issues
  - Completed residents' consultation & discussion with JRHT
- Achievements
  - No change to Derwent Way naming – significant legal and cost obstacles
  - Entrance to all quarters will have new signage with clear house numbering

□ Lotherington Lake



# Report – Ian Eiloart

## □ Lotherington Lake



## □ Achievements:

- Acknowledge mis-steps early in consultation
- Final plan agreed by JRHT and residents – to be implemented Nov'18

# Summary

## □ Highlights

- SSC charging policy agreed - new charging structure – reduction of 20% from Sep 1.
- Estate management charge – no increase for 2018/2019
- Introduction of Community Pot funding provision
- >200% increase in internet speed and cost held at 2017 rate
- Parking survey completed, JRHT implementing our core recommendations □

## Lowlights

- Heating charging mechanism

## □ Challenges for the coming year

- Heating value for money
- Anti-social behavior strategy
- Inclusivity & diversity



